



Emergency Access to Your Unit

In case of an emergency, your first call should always be to 911! Clearbrook is not equipped to respond to emergencies concerning fires, health or police matters (i.e.: break-ins, assaults, etc.).

Please note, Clearbrook does NOT conduct “wellness checks” if a neighbor or family member is concerned about your whereabouts. Monroe Township police, fire and emergency personnel are specially trained to respond to these concerns.

It is strongly recommended to maintain a key at the gatehouse in the event that you are unable to let emergency personnel into your home. Keys are assigned an anonymous retrieval code and stored in a safe. If the gatehouse has your key this could reduce delaying necessary medical care or delays that could cause damage to the unit. **When a door or lock must be broken in order to gain emergency access, damages to the door or lock are repaired at the homeowner’s expense.**

Name: _____

Section: _____ Address: _____

Phone Number: (_____) _____ E-mail: _____

My spare key (check both if both apply):

- Is with the gatehouse
- Is with a Clearbrook neighbor: Neighbor’s Name: _____
Address: _____ Phone: (_____) _____
- My spare key is not with anyone in the community

How many of each type of pet do you have, if any? Dog(s) _____ Cat(s) _____ Other _____

Do you have an alarm system? Yes _____ No _____

By leaving my key with the gatehouse, I give permission for a gatehouse attendant to use/give the key to emergency and/or municipal personnel in an emergency situation. By signing this form, I agree to these terms and hold harmless the CCA and state my intention to hold free from any liability whatsoever the CCA, its directors, officers, employees, agents, and vendors from any claim whatsoever with respect to the use of the key I provided to enter my unit.

Additionally, the following non-emergency personnel (friends/family/neighbors) are permitted to retrieve my key on my behalf:

Signature: _____ Date: _____

PLEASE RETURN THIS FORM TO THE ADMINISTRATION OFFICE